DD/A Registry
8c 25c9/9

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Telephone Directory on the Automatic Information...

FROM:
Director of Information Technology
2000, Hqs.

EXTENSION   NO.

DATE
10 April 1985

STAT

TO: (Officer designation, room number, and building)	DATE RECEIVED	DATE FORWARDED	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
1. EO/DDA	10 APR 1985		8M	DD/A REGISTRY FILE: 50-1
2. ADDA			✓	
3. DOA	10 APR 1985		✓	
4.				
5. ADDI			↗	Dick,
6. EO/DA	15 APR 1985		8M	How firm do you feel about the VM telephone directory? It appears from Bill's memo that it wouldn't be worth it. Do you agree?
7. ADDA			✓	
8. DDA	15 APR 1985		✓	
9.				
10. D/OIT				
11.				
12. Bill, as far as I am concerned it's a dead issue. Thanks,				5-6 Sounds like? is too hard. I don't feel that strongly about it
13.				
14.				
15.				

STAT
STAT
STAT

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DD/A Registr
SS-0029/9

OIT 85-7043
10 APR 1985

MEMORANDUM FOR: Deputy Director for Administration

FROM: William F. Donnelly
                 Director, Office of Information Technology   25X1

SUBJECT: Telephone Directory on the Automatic
                 Information Management System

REFERENCE: A. Memo for SSA/DDA fm C/IMS/DO, dtd 8 Feb 85,
                 Same Subject (DDA 85-0029/8) (DO/IMS 85-027/1)

                 B. Memo for D/ODP fm EXO/DDA, dtd 7 Feb 85,
                 Same Subject (DDA 85-0029/7)

Harry

        The proposed VM/AIM Telephone Directory System can only

contain overt employees   and only 1300 of these are   25X1

active VM/AIM users. The Secure Directory Information Service

currently claims a 22 second response time on requests for

information for all Agency employees. Coupling this fact with

the limited population served by the proposed VM/AIM system

suggests that the benefits of such a system are quite limited.

Accordingly, we feel that this effort does not warrant the

investment at this time.
                                                                       25X1

                              William F. Donnelly   25X1

                                                                       25X1
                                                                       25X1

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)				
Agency Personnel Telephone Directory on VM				

FROM:	EXTENSION	NO. DO/IMS 85-027/1		25X1
Chief, IMS		DATE 85-0029/8		

TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)	
	RECEIVED	FORWARDED			
1. SSA/DDA 7D10 Hqs		2/11	R		
2.				**15 FEB**	
3.		2/11	DB	FYI + Recond.	25X1
4. EXO/ODP		2/14	R.S.	R	
5. AP/ODP		2/15	SU	3 ⊃ 5, 7	
6.				The attached rules out the inclusion of DO persons in an VM/AIM automated Telephone Directory. As you know from the memo EXO/DA sent to D/ODP last week, C/CCS directed that no Agency personnel under cover be included. This leaves the still large set of non-DO persons who are not under cover.	
7. /ODP		2/6			25X1
8.		2/0			
	/ODP				25X1
11.					
12.					
13.					
14.					
15.					

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DO/IMS 85-027/1

8 February 1985

MEMORANDUM FOR: Special Support Assistant, DDA

FROM: _____
Chief, Information Management Staff, DO

SUBJECT: Agency Personnel Telephone Directory on VM

REFERENCE: DD/A Registry 85-0029, Dated 2 January 1985

1. The DO should not have its personnel listed in the proposed VM-based, Agency personnel telephone directory as set forth in reference. This proposal has the potential of providing unauthorized electronic access (inadvertently or intentionally) to a comprehensive listing of DO employees and offices as well as the locations of specific personnel and offices.

2. The present manual system is much more consistent with the need-to-know principle, and does not lend itself readily to the serious potential risks of unauthorized information access and data manipulation that exist in a computerized system.

3. As you know, computer security is a major concern to the DO. The limited possible advantages of having the DO participate in an automated telephone directory would be greatly outweighed by the potential security risks.

25X1
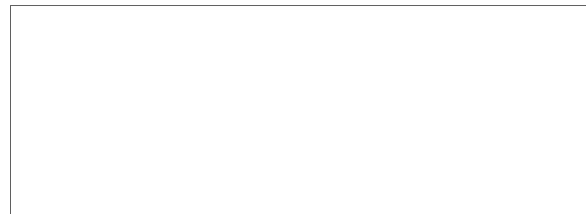
25X1

25X1
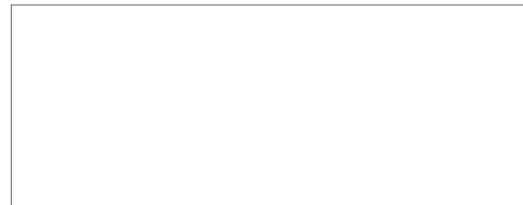
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DDA Registry
85-0029/7

ROUTING AND RECORD SHEET

SUBJECT: (Optional)					
Automated Telephone Directory					

FROM:
EXO/DDA
7D18 HQ

EXTENSION	NO.	25X1
	DATE **7 FEB 1985**	25X1

TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1. D/ODP 2D00 HQ				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

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DDA Registry
85-0029/7

REFERENCE

25X1

MEMORANDUM FOR: Director of Data Processing

FROM:

Executive Officer to the DDA

25X1

SUBJECT: Automated Telephone Directory

1. I have attached background information, including your
11 January 1985 memorandum, on Dick Kerr's suggestion of a VM/AIM Agency
telephone directory. [ ] Special Support Assistant, has   25X1
informally queried [ ] Chief, Central Cover Staff, regarding   25X1
such an automated directory of Agency personnel. [ ] has no   25X1
problem with such an automated directory, but said that no Agency
personnel who are under cover should be included in it.

2. Mr. Fitzwater, in the attached, has asked that you assign a
project manager and get on with the study of feasibility and
development. Please call [ ] or myself if you have questions or   25X1
comments.

25X1

Attachment

cc: SSA/DDA

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Agency Telephone Directory in VM

~~OD/A Registry~~
85-0029/6

FROM: Director of Communications		EXTENSION	NO.
			DATE

STAT
STAT

TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1. EO/DDA 7D24 HQS	18-1		*EM*	O to 1: There is a question of priorities here. If I were in ODP, I'd want to know what should be put aside to do this.
2.				
3.				
4.				
5. DDA/PO (Steve)				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

STAT

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GPO : 1983 0 - 411-632

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85-0079/6

OC-0072-85

NOTE TO: Deputy Director for Administration

FROM: William F. Donnelly [   ]   25X1
               Director of Communications

SUBJECT: Agency Telephone Directory in VM [   ]   25X1

REFERENCE: Note from Richard J. Kerr, dated 2 January 1985

Harry —

1. There is no question that an Agency Telephone Directory
could be made available under VM. We do not perceive a security
problem using VM since the users are properly cleared. The
initial task of entering all of the information, while
impressive, is not insurmountable and the current directory used
by the Agency operators must be kept up-to-date in any event. [   ]   25X1

2. We question the utility of such a telephone directory
particularly in view of the fact that telephone numbers are
readily available by dialing 0 on the secure or non-secure
telephones. This service is faster than VM access. Internal and
external requests of telephone numbers average 26,000 per month.
[   ]   25X1

3. Again, while individual telephone lists on VM may be
useful and indeed are currently being used by many people, we
feel that the responsiveness of the much larger Agency directory
compared to the simple utility of dialing 0 does not warrant the
investment at this time. Our operators will have automated
directories in our new system but they must be more responsive
and consistently available than VM. [   ]   25X1

25X1
25X1

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SUBJECT: Agency Telephone Directory in VM [   ]   25X1

    4.   If there is some overriding priority of which we are not
aware, please advise me and we will task ODP with establishing
this application. [   ]   25X1

                                                                            25X1

                                    William F. Donnelly [   ]   25X1

2

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Telephone Directory

	EXTENSION	NO. 85-0029/5	STAT
DA Planning Officer 7D10 Hqs.		DATE 16 January 1985	STAT

TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1. EXO/DA	16-1		EM	Mr. Fitzwater: The attached is an AIM note for your response to Dick Kerr on his Telephone Directory proposal. Neither ODP nor OS have problems, at first look, with the proposal. Also, D/ODP (in a conversation I had with him) agrees to assign a project manager, given the go-ahead from the DO. [____] has STAT offered to informally touch base with [____] to get a STAT reading from him.
2.				
3. ADDA	1	3		
4.				
5. DDA				
7				ILLEGIB Dean
8				
9.				attached response from DDA to ADDI ILLEGIB
10.				ck: work/fitz/o ILLEGIB
11.				
12.				
13.				
14.				
15.				

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GPO : 1983 0 - 411-632

85-00247/0

**Deputy Director
for Administration**

Ed,

I passed this
on to ADD1 on
AIM and said
we will proceed.
Please task
appropriate Offices.

STAT

17 JAN 1985

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11:57 AM -- 17 January 1985

Note To: Richard J. Kerr

From: Harry E. Fitzwater

In Response To: Your NOTE, dated 02 January 1985,
                 Agency Telephone Directory

Preliminary inquiries of ODP and OS indicate no technical reeasons
that a VM/AIM automated telephone directory of <u>overt</u> employees
could not be developed.   The Agency-wide utility of the "blandk to
be filled-in with a name" needs to be pursued from a user-friendly
standpoint.

We will try to get a go-ahead from DO and when that is done will
ask the D/ODP to assign a project manager to get on with the study
of feasibility and development.

I like the idea and think you should get a suggestion award or
maybe a well done from the DCI for "creative problem solving".

                         Harry E. Fitzwater

CONFIDENTIAL

85-C029/4

11 JAN 1985

MEMORANDUM FOR: Deputy Director for Administration

FROM: 25X1

                            Director of Security   50-1

SUBJECT: Agency Telephone Directory

REFERENCES: A.   DDA Note #85-0029/1, dtd 2 Jan 85, Same
                            Subject

                       B.   ADDI AIM Note (DDA #85-0029), dtd 2 Jan
                            85, Same Subject

    1.   The Office of Security (OS) has no objection to an
Agency telephone directory on VM that would be available
through AIM provided that:

    °   The Office of Data Processing (ODP) incorporate a
        feature in AIM that would identify individuals under
        nominal cover. (This could be accomplished by placing a
        "C" after their name or adding a cover status field in
        the AIM data base.)

    °   Names of individuals under   cover not   25X1
        be placed in the AIM systems whose data resides in ODP's
                    and Northside Computer Centers.   25X1

Should an AIM telephone directory be developed, a security
audit capability would then be provided by OS to monitor
abnormal user activity.

    2.   Additionally, it is recommended that the Central Cover
Staff be requested to furnish comments on this proposal.

                                                                          25X1

                                                                          25X1

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Registry

13-0029/3

10:32 AM -- 2 January 1985

Note To: Richard J. Kerr

From: Harry E. Fitzwater   50-1

In Response To: Your NOTE, dated 02 January 1985,
                Agency Telephone Directory

Dick, Will look into your suggestion which looks good to me but as
usual someone will have trouble with it!!!!

                        Harry E. Fitzwater

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DD/A Registry
85-0029/2

ODP-85-0045
11 JAN 1985

50-1

MEMORANDUM FOR: Deputy Director for Administration

FROM:

STAT

Director of Data Processing

SUBJECT: Automated Telephone Directory

1. The suggestion to develop an automated telephone directory which would be accessible from the Automated Information Management System (AIM) appears to be reasonable and practical.

ILLEGIB

2. BACKGROUND: The Agency telephone operators receive their information from the Central Emergency Locator File (CEMLOC) which currently resides on a computer system in the Office of Data Processing (ODP) and is maintained by the Office of Personnel. The CEMLOC file could be used as the source of current information to maintain an automated Agency telephone directory. ODP can develop software to make this information available to the general Virtual Machine System (VM) and/or AIM population. The Office of Security, Information Systems Security Group (OS/ISSG) has requested that an automated telephone directory should be limited to overt employees only and that some mechanism be developed to prevent the general user from modifying, moving or obtaining a copy of the file.

3. SUMMARY: There appear to be no technical, administrative or security reasons that would prevent the development of such a capability. The security measures suggested by OS/ISSG appear to be technically achievable.

STAT

DDA 85-0029/1

**Deputy Director
for Administration**

2 January 1985

50 -1

NOTE FOR: Director of Data Processing
Director of Security

SUBJECT: Attached

What is wrong or right with doing what

Dick suggests? I for one would find it

helpful.

25X1

Harry

Attachment:
AIM Note to DDA fm ADDI,
dtd 2 Jan 85, subj:
Agency Telephone Directory

cc: D/OC w/Att

Downgrade to UNCLASSIFIED
upon removal of attachment.

DDA:HEFitzwater/kmg: [   ] 2Jan85)   25X1
Distribution:
 Orig - D/ODP w/att
    1 - D/OS   w/att
    1 - D/OC   w/att
    1 - DDA Subj w/att
    1 - DDA Chrono
    1 - HEF Chrono

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9:05 AM Wednesday, January 2, 1985

NOTE TO: Harry E. Fitzwater
          Deputy Director for Administration
FROM: Richard J. Kerr
SUBJECT: Agency Telephone Directory   52-1

What do you think of developing an Agency telephone directory on VM that
would be available throught AIM. It occurred to me that our telephone
operators, who already must keep a directory up to date, could maintain
the directory. All those with access to VM could then call up a
telephone number without going to the operator or maintaining their own
directory. Also, it would be up to date. As best I can tell there is
not security problem because anyone in the Agency can now get a number
from the operator including those under cover. You might want to
exclude the DO from such a list but I see little problem in having DI,
DA and S&T people. ASG in the DI now has such a system which gives you
a blank and asks for the name you are interested in. It then gives
telephone numbers (black, red and secure, as well as unit). This means
that someone asking for numbers could not get a print out of the entire
population.

cc: Helene L. Boatner

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